



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2024-96483

DM-2024-07-318

DEPED MALAYBALAY CITY DIVISION
RELEASE
R 26 JUL 2024 D
Date: _____
By: _____

Division Memorandum
No. 318, s. 2024

**To: Chief, CID and SGOD
School Heads
All Others Concerned
This Division**

From: CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent

Date: July 26, 2024

**Subject: PROGRESS MONITORING OF THE PRODUCTION AND
DISTRIBUTION OF KINDERGARTEN, GRADE 1, GRADE 4,
AND GRADE 7 LESSON EXAMPLARS AND WORKSHEETS**

1. All elementary and secondary School Heads are directed to enter data into bit.ly/LEWSMonitoring every **Wednesday** to track the production and distribution of lesson exemplars and worksheets.
2. Further, the signed accomplishment report (see attached template) shall be submitted to the Learning Resource Management Section through Purisima J. Yap, EPS-LRMDS, once production and distribution have been completed and all downloaded funds have been obligated.
3. For compliance.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



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Annex C

**Accomplishment Report on the Downloaded PSF for the Production and Distribution of Q1-Q4 LEs and WSs
 FY 2024**

School _____

| Materials | Budget | Number of LRs distributed to the teachers/ learners | Name & Signature of Property Custodian | Obligated amount | Disbursed amount | Unobligated Amount | Remarks |
|--|--------|---|--|------------------|------------------|--------------------|---------|
| Kindergarten LE & WS | | | | | | | |
| Grade 1 Math LE | | | | | | | |
| Grade 1 Math WS | | | | | | | |
| Grade 1 LE & WS (Makabansa, Language, Reading, GMRC) | | | | | | | |
| Grade 4 LE & WS (Music & Arts) | | | | | | | |
| Grade 7 LE & WS (All subjects) | | | | | | | |

Submitted by:

Reviewed:

Approved:

 School Head

 Public Schools District Supervisor

CHERRY MAE L. LIMBACO-REYES
 Schools Division Superintendent



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