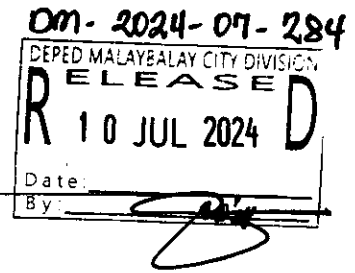


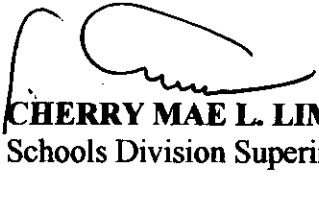


Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY



DIVISION MEMORANDUM
 No. 284, s. 2024

To: Assistant Schools Division Superintendent
 Public Schools District Supervisors
 Public, Private & SUCs Elementary and Secondary School Heads
 This Division

FROM: 
CHERRY MAE L. LIMBACO - REYES
 Schools Division Superintendent

SUBJECT: REPORTING OF ENROLLMENT FOR SCHOOL YEAR 2024-2025 USING
 THE CENTRALIZED TEMPLATE

DATE: July 9, 2024

1. Dissemination of the attached Regional Memorandum no. 0479, 2024, re:
**REPORTING OF ENROLLMENT FOR SCHOOL YEAR 2024-2025 USING THE
 CENTRALIZED TEMPLATE.**

2. School Heads/Principals are advised to update Enrolment Quick Count daily using
 the centralized template through Google Sheets using the link below:

Public Schools	https://tinyurl.com/MBY-Public
Private Schools	https://tinyurl.com/MBY-Private
State Universities & Colleges	https://tinyurl.com/MBY-SUC

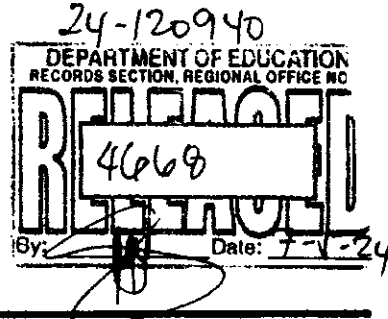
3. For your guidance and compliance.

4. Queries related to this, contact to Novem A. Sescon/Division Planning Officer at
 09064709040.

Encl: as stated
 To be posted online



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO



July 4, 2024

REGIONAL MEMORANDUM

No. 0478, s. 2024

**REPORTING OF ENROLMENT FOR SCHOOL YEAR 2024-2025
 USING THE CENTRALIZED TEMPLATE**

To: Schools Division Superintendents
 SGOD and CID Chiefs
 Public and Private Elementary and Secondary School Heads
 SUCs and LUCs Heads
 All Others Concerned

1. To comply with the **Unnumbered Memorandum** dated June 25, 2024, regarding the **Reporting of Enrolment for School Year 2024-2025 using the Centralized Template**, the schools division offices, districts, and schools shall submit their daily enrolment through Google Sheets using the Link below:


DIVISION	GOOGLE LINK		
	Public	Private	SUCs/LUCs
Bukidnon	https://tinyurl.com/Buk-Public	https://tinyurl.com/Buk-Private	https://tinyurl.com/Buk-SUC
Cagayan de Oro City	https://tinyurl.com/CDO-Public	https://tinyurl.com/CDO-Private	https://tinyurl.com/CDO-SUC-LUC
Camiguin	https://tinyurl.com/Cam-Public	https://tinyurl.com/Cam-Priv	
El Salvador	https://tinyurl.com/EISal-Public	https://tinyurl.com/EISal-Private	
Gingoog City	https://tinyurl.com/GNG-Public	https://tinyurl.com/GNG-Private	
Iligan City	https://tinyurl.com/ILI-Public	https://tinyurl.com/ILI-Private	https://tinyurl.com/ILI-SUC-LUC
Lanao del Norte	https://tinyurl.com/LDN-Public	https://tinyurl.com/LDN-Private	https://tinyurl.com/LDN-SUCLUC
Malaybalay City	https://tinyurl.com/MBY-Public	https://tinyurl.com/MBY-Private	https://tinyurl.com/MBY-SUC
Misamis Occidental	https://tinyurl.com/MisOc-Public	https://tinyurl.com/MisOc-Private	https://tinyurl.com/MisOc-SUC
Misamis Oriental	https://tinyurl.com/MisOr-Public	https://tinyurl.com/MisOr-Private	https://tinyurl.com/MisOr-SUC
Oroquieta City	https://tinyurl.com/ORO-Public	https://tinyurl.com/ORO-Private	
Ozamiz City	https://tinyurl.com/OZA-Public	https://tinyurl.com/OZA-Private	



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
 Telephone No: (088) 881-3137
 Email: region10@deped.gov.ph
 Website: r10.deped.gov.ph

DIVISION	GOOGLE LINK		
	Public	Private	SUCs/LUCs
Tangub City	https://tinyurl.com/TANG-Public	https://tinyurl.com/TANG-Private	https://tinyurl.com/TANG-SUC
Valencia City	https://tinyurl.com/VAL-Public	https://tinyurl.com/VAL-Private	

2. This Office directs the immediate compliance with this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
 Regional Director

ATCH.: As Stated
 Reference: DO 27, s. 2019

To be indicated in the Perpetual Index
 under the following subjects:

ENROLLMENT SCHOOLS

RE: Reporting of Enrolment for School Year 2024-2025
 using the Centralized Template

PPRD/jun



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

OUA-OUT- _____

MEMORANDUM

TO: **Minister, Basic, Higher and Technical Education,**
BARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School
Heads
State/Local Universities and Colleges Heads
Philippine Schools Overseas Heads
All Others Concerned

FROM: **NOLASCO A. MEMPIN**
Undersecretary for Administration

NOEL T. BALUYAN
Assistant Secretary for Administration
Officer-in-Charge, Planning Service

FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations-Field Operations

SUBJECT: **REPORTING OF REGIONAL ENROLLMENT FOR SCHOOL**
YEAR 2024-2025 USING A CENTRALIZED TEMPLATE

DATE: June 25, 2024

The Department of Education issues this Memorandum to provide guidance on the collection of School Year 2024-2025 Regional Enrollment in the template to be provided by the Planning Service - Education Management Information System Division (PS-EMISD).

The abovementioned collection of regional enrollments is part of the data collection activities of the Department which aim to account at least the number of learners



enrolled in the basic education prior to the official start of SY 2024-2025 on July 29, 2024. The data collected will be utilized by the Department for internal use and to have actual data that can be released to media on the said date.

In this regard, all Regional Directors are instructed to report their respective regional enrollment from **July 03-26, 2024** in the official template that can be accessed through this centralized link <https://bit.ly/EnrollmentDataTemplate>. Likewise, the Schools Division Superintendents shall be responsible in reporting to their Regional Directors the total enrollment of all public and private schools, including State/Local Universities and Colleges (SUCs/LUCs) offering basic education within their respective jurisdictions in the data collection platform or link separately created and maintained by their Region.

All public and private schools shall report their enrollment from the aforementioned data collection timelines to the Schools Division Superintendents. Meanwhile, the Philippine Schools Overseas (PSOs) shall report their enrollment to the Private Education Office (PEO).

Please note that all public and private schools, SUCs/LUCs and PSOs offering basic education still need to enroll and update the profile of their learners in the Learner Information System - Beginning of School Year (LIS-BOSY) 2024-2025 encoding which period of collection will be announced in a separate Memorandum.

For your information and ready reference, please refer to the summary of responsibilities and timelines for the reporting of regional enrollment, as shown below:

Responsible Officer	Tasks	Timelines
Regional Directors	<ul style="list-style-type: none"> Report the Regional Enrollment to the centralized link. Create and maintain a separate link for the collection of enrollment of all Schools Division Offices within their region. 	July 22-26, 2024
Schools Division Superintendents	<ul style="list-style-type: none"> Submit the consolidated enrollment data within their respective jurisdiction. Data to be reported shall include enrollment of all public and private schools, and SUCs/LUCs. 	July 03-26, 2024
School Heads (Public, Private, SUCs/LUCs)	<ul style="list-style-type: none"> Report their school enrollment to the Schools Division Superintendents for consolidation 	July 03-26, 2024

Philippine Schools Overseas	• Official enrollment shall be submitted to the Private Education Office	July 03-22, 2024
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Only the Regional Directors, Office of the Assistant Secretary for Administration (OASA), Office of the Assistant Secretary for Operations – Field Operations, PS-EMISD, and Private Education Office should have access and permission to edit and generate data to this link.

For further questions related to this matter, please contact PS-EMISD through the telephone numbers (02) 8635-3958/8635-3986 or email at ps.emisd@deped.gov.ph.

Immediate dissemination and strict compliance are desired.