



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

2024-93172

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 DEPED MALAYBALAY CITY DIVISION
RELEASE
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 Date: _____
 By: _____

DIVISION MEMORANDUM
 No. 194 series of 2024

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Public Elementary School Heads
 All Others Concerned

FROM: 
CHERRY MAE L. LIMBACO-REYES
 Schools Division Superintendent

DATE: April 29, 2024

SUBJECT: **IMPLEMENTATION GUIDELINES ON SCHOOL-BASED FEEDING PROGRAM - MILK FEEDING COMPONENT FOR SY 2023-2024**

1. To strengthen the implementation of School-Based Feeding Program - Milk Feeding Component for SY 2023-2024 within April - May 2024, this Office hereby enjoins all members of the SBFP Core Group per school to ensure proper implementation of the program. Thus, necessary procedures such as delivery, inspection and acceptance of milk supplies from the designated drop-off points through the actual feeding of the beneficiaries will be strictly followed.
2. All beneficiary schools are directed to pick -up their milk supplies immediately upon receipt at the drop-off points to preserve the quality of fresh milk to be distributed to all SBFP Beneficiaries. The feeding time shall be decided upon by the School Head together with the members of the SBFP Core Group according to the needs of the learners and practicability of feeding. The record of distribution shall be indicated in SBFP Form 3. *(See downloads at the Division website)*
3. Regular inspection of milk packs before every distribution is a must to check if the milk packs are still in good condition. In case of spoiled or perforated milk packs, it must be separated from the rest of the milk supplies which should be discarded properly and should be reported immediately for replacement.
4. The cold chain of the Fresh Milk must be maintained, thus, direct exposure to sunlight must be avoided. In schools with freezers/refrigerators, immediate transfer of milk packs from the ice boxes is highly recommended. It must be kept clean and only milk products shall be stored to prevent cross-contamination or transfer of smell or taste from other products.
5. Further, when alternative learning delivery mode is enforced during the delivery schedule, all recipient schools are directed to pick-up their milk supplies, in the exigency of service. Schools shall strategize schemes for the immediate distribution of milk packs such as parents of the beneficiaries may pick up their share of milk ration and shall be advised to supervise the proper storage, basic food safety standards, and ensure that the beneficiaries will fully consume their share for them to receive the nutritional benefits of the program.
6. Widest dissemination of this memorandum is desired.

Encl.:
 As stated
 Copy Furnished:
 SGOD-School Health Unit
 Records Unit



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