



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2022-48297

DM 2022-03-118
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: MAR 07 2022
BY: [Signature]

DIVISION MEMORANDUM

No. 118, s. 2022

To: **Assistant Schools Division Superintendent
Education Supervisor Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Division Planning Officer
Elementary and Secondary School Heads
School Monitoring and Evaluation Coordinators
All Others Concerned**

From: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

Date: **March 3, 2022**

Subject: **CONDUCT OF MONITORING, EVALUATION AND ADJUSTMENT
CONFERENCE (1st and 2nd QUARTERS SY 2021 - 2022)**

1. This Office, through the School Management, Monitoring and Evaluation Section (SMME) in partnership with the Planning Section and Division Field Technical Assistance Team (DFTAT) will conduct the 1st and 2nd Quarters Division Monitoring, Evaluation and Adjustment on March 22, 2022. The venue will be announced later.
2. The SMEA report will be presented by the School Heads by district thru face-to-face following the safety protocols on March 17, 2022 at 8:00 AM – 5:00 PM. The Public Schools District Supervisor will serve as reactor and the school monitoring and evaluation coordinator will serve as secretariat. The consolidated report by district will be presented by the Public Schools District Supervisor during the above-scheduled Division MEA.
3. This activity aims to:
 - a. Track and assess the implementation of DepEd Programs and Projects across the 10 Districts;
 - b. Determine the needed policy and program adjustments to be undertaken by the SDO; and
 - c. Identify all other relevant steps to be undertaken by the SDO to address performance gaps to its CY/SY 2022 Performance Targets and Strategic Goals in ensuring continuous improvement.
4. The focus of the activity will be the following:
 - a. ACCESS
 - Enrolment for LF2F Classes





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- No. of Organized Classes
- Teacher Student Ratio
- Pupil Classroom Ratio
- No. and Ratio of Self Learning Modules against learners

b. QUALITY

- Grade Level and No. of Learners with grades above 90%
- Grade Level and No. of Learners with grades above 80%
- Grade Level and No. of Learners with grades above 75%
- List of least mastered learning competencies per subject area
- Issues and concerns that affect performance

c. EFFICIENCY

- No. of learners not participating anymore (NLPA) (quantify the reasons why they are not participating anymore).
- Cohort Survival Rate
- School Leavers Rate

d. GOVERNANCE

- Report of Physical and Financial Utilization Status per program
- No. of Senior High School Graduates employed and not employed

Note:

1. *The presentation (dashboards, segmentation, prioritization, Characterization) should provide a clear impression regarding the strengths and weaknesses of CO:RO:DO policies and programs in the succeeding periods. A 7-minute presentation will be given to each presenter.*
2. *Please follow the templates and no. of slides provided to limit your presentations.*

Slide 1: School Profile (include Enrolment, no. of Teachers)

Slide 2-3: ACCESS

Enrolment for LF2F Classes				
Grade Level	No. of Organized Classes	Male	Female	Total
Ex. K	1	5	5	10
G1	2	12	15	27
TOTAL				

- Teacher-Student Ratio
- Pupil Classroom Ratio
- No. and Ratio of Self-Learning Modules against Learners





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Slides 4-6: QUALITY

Slides 7-8: EFFICIENCY

No. of NLPA			
Grade Level	Male	Female	Total

Performance Indicator	Issues/Situation (Characterization)	Causes Reasons	Interventions/ Proposed Actions
NLPA	Ex. 50 out of 250 learners in K to G3 are NLPA	Ex. 15 out of 50 NLPA in K to G3 resides 5 kms. away from school.	Ex. Door to door delivery of modules with the help of LGU
Cohort Survival Rate Formula a. Elementary $\frac{\text{BOSY, Gr.6(2021-2022)}}{\text{BOSY, Gr.1(2016-2017)}} \times 100\%$ b. JHS $\frac{\text{BOSY, Gr.10(2021-2022)}}{\text{BOSY, Gr.7(2018-2019)}} \times 100\%$			

Slides 9-10: GOVERNANCE

- No. of Senior High School graduates employed and not employed (SY 2020-2021)

Employed			Not Employed			Issues/Situation/Nature of Work (Characterization)
Male	Female	Total	Male	Female	Total	
						Ex. 50 out of 100 household related, 30 out of 100 as labor, 10 as front desk officer, 10 as chef

5. Enclosed are the timeline, list of the focal person, secretariat and venue of the said conference.
6. Expenses incurred during this activity are chargeable against local funds, subject to the usual accounting and auditing policies, rules and regulations.
7. Should there be queries, contact **Edelina M. Ebor**, *Senior Education Program Specialist in School Management, Monitoring and Evaluation* at 09165126070 or **Novem A. Sescon**, *Planning Officer III*.





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Enclosure 1: Timeline, Focal Person, Secretariat and the Venue by District

Timeline	Activity	Focal Person	Secretariat	Venue
March 17, 2022 (8:00 AM – 5:00 PM)	District MEA (Districts 1-10)	Aba Q. Allaba	Chlojane G. Gumayao (KNHS) Epifania B. Sarmiento (KCS)	Kalasangay NHS
		Bonifacio M. Palo Jr.	Joan Pitogo (SCS)	Sumpong CS
		Noel A. Tan Nery Liza G. Balintongog	Janice O. Rambuyon (CNHS) Levy Ann Villaraza (BCT ES)	BCT ES
		Vicente G. Sanmiguel	Eugene Bustillo (AVES) Hazelel C. Sambayon (SES)	Airport Village ES
		Manny B. Pimentel	Ginalyn M. Bandao (MCSNHS) Leah R. Daba (MCSNHS)	Malaybalay City Science NHS
		Romil T. Jabonero	Bernel Vasaya (Bangcud NHS) Rolando Sudario (Bangcud NHS)	Bangcud NHS
		Jovy G. Molina	Maila B. Dumala (LCS) Lovely Cabrejas (SES)	Sawaga ES
		Ferdinand V. Mortera	Rea Liza Mendoza MNHS) Lorie Jane Montefalcon (MCS)	Maligaya ES
		Evernold C. Berial	Clarence Mark Gonzales (SNHS)	Silae NHS
March 22, 2022	Division MEA	PSDSs		To be announced
March 24-25, 2022	Regional MEA Pre- Work Conference	SDS ASDS CID and SGOD Chiefs SMME-SEPS SMME – EPS II Planning Officer		To be announced

